

MAPLEWOOD ELEMENTARY SCHOOL

“Together Everyone Achieves More”

August 10, 2018



Dear Parents and Students,

Welcome back and Happy New School Year! A new school year presents opportunities for various beginnings –new classes, new faces, and some new materials. We hope that your summer was restful, relaxing and that you are ready for the excitement and challenges of a new year. We hope that you are as excited and enthusiastic as we are about the 2018-2019 school year. Before our doors open for the new school year, we want to thank you for your commitment to our students and our school. We would like to extend a special welcome to all of our new Maplewood students and families and a hearty welcome back to the returning students and their parents.

Parents are permitted to walk their children to their classrooms on the first day of school. August 16th will be “Independence Day.” On this day, and thereafter, we ask that if you bring your child to school, you drop him/her off at the appropriate entrance and our staff will make sure that he/she arrives to class safely. We look forward to our continued journey into the magnificent world of **LEARNING!**

Educationally Yours,

Leena Itty, Principal

Camille Orr, Intern Principal

UNIFIED DRESS CODE

Maplewood Elementary is a uniform school. All students must wear the school uniform unless parents have completed and have an approved uniform waiver exemption on file. Waiver applications are available in the front office and must be submitted within the first 5 days of school. Students may wear jeans and Spirit Shirts on Fridays.

STUDENT IDENTIFICATION

Students must also wear their identification cards at all times. Replacement identification cards cost \$5.00.

Safety Procedures

Arrival

School begins at 8:00 a.m. Students who arrive after 8:00 a.m. will be marked tardy.

Breakfast is served each morning from 7:15-7:55

West Parking Lot

Students in kindergarten, first, and second grade are dropped in the west parking lot. The gate closes each morning at 7:58 a.m. Anyone arriving after that time must be dropped off in the front of the school.

East Parking Lot

For PreK and Special Program Parents Only. Parents will park cars and walk students to the cafeteria doors. Please ensure that your hanging car tag is displayed, if not entrance will be denied. Parents must wait behind school busses; they are not permitted to go around the school bus to park. Parents must veer to the right when entering the parking lot.

North Parking Lot (Front)

Students in third through fifth grade are dropped off in the front of the school. Students will walk to the cafeteria to enter the school building. The walking gate to the cafeteria closes at 8:00 a.m. All students arriving after 8:00 a.m. are late and must enter through the front office.

Dismissal

PreK and Special Program students are dismissed at 1:45 p.m. (parents may enter the parking lot at 1:30). All other students are dismissed at 2:00 p.m. (parents may enter lot at 1:55).

West Parking Lot

PreK and Special Programs parents are permitted to enter the west lot before all other grade levels. Please do not form a double line, single car lines only. Teachers and teacher assistants will walk students to cars. Kindergarten and first grade students are dismissed at 2:00 p.m. Students will remain inside the building and will exit the building when their name is called. All parents must have a car tag, which should be displayed on the dashboard. Parents without a tag must go to the office to obtain one.

East Parking Lot

Parents are not permitted to park in the east lot during dismissal. This lot is for school busses **ONLY**.

Front of School

Second, third, fourth, and fifth grade students and east walkers (stay) are dismissed from the front of the school at 2:00 p.m. Students will remain inside the building until their names are called. Parents must have student name card in order to pick up students. Parents without name card must go to the office.

Volunteer Expectations

All Volunteers/Room Parents must notify teachers in advance, and have names placed on volunteer calendar in order to be permitted on campus.

All volunteers must sign into the front office on the volunteer log AND have their volunteer badge scanned in when they arrive, and scanned out when they leave.

All volunteers are required to wear their volunteer badge while on campus.

No pre-primary children (babies, toddlers, non-Maplewood students) are permitted on campus during the school day except for scheduled meetings or family events (SAC/SAF/PTO meetings and Honor Roll Assemblies)

All volunteers MUST stay in the area they are scheduled to volunteer in, and fully participate in the event.

Volunteers are not permitted to visit their child during lunch or visit their child's class during school hours.

No parent is allowed to walk his or her child directly to his or her classroom door unless you have consent from administration.

Failure to adhere to these expectations will result in your volunteer privileges being revoked.

VOLUNTEER APPLICATION

GET INVOLVED!



APPLY ONLINE
BECOME A
BCPS
VOLUNTEER

Before & After Care News

Registration for Before & After School Care on August 8,9,13th from 2:00-5:00p.m. In the Media Center.

You may also register during Meet & Greet. For any questions or concerns, please contact the AfterCare Coordinator Mrs. Deborah Saulsby at 754-322-6850.

Before & After School Child Care

School Board of Broward County, Florida



2018-2019 Payment Period Due Dates

Payments can be made before the last day to pay! Pay online at <https://estore.browardschools.com>. Call the Business Support Center for online payment concerns at 754-321-0600.

LAST DAY TO MAKE PAYMENT	PAY PERIOD NUMBER	PAY PERIOD COVERS FOLLOWING DATES	# OF CHILD CARE DAYS
August 14, 2018	1	08/15/2018 - 09/11/2018	18
September 11, 2018	2	09/12/2018 - 10/08/2018	18
October 08, 2018	3	10/09/2018 - 11/02/2018	18
November 02, 2018	4	11/05/2018 - 12/05/2018	18
December 05, 2018	5	12/06/2018 - 01/15/2019	18
January 15, 2019	6	01/16/2019 - 02/11/2019	18
February 11, 2019	7	02/12/2019 - 03/08/2019	18
March 08, 2019	8	03/11/2019 - 04/11/2019	18
April 11, 2019	9	04/12/2019 - 05/08/2019	18
May 08, 2019	10	05/09/2019 - 06/04/2019	18

For questions or concerns, please contact Volunteer Services at 754-321-2300 or volunteer@browardschools.com



Broward County Public Schools

BACK TO SCHOOL

Emergency Contact & Code of Student Contact Online Forms

FREQUENTLY ASKED QUESTIONS

1. How do I access the online forms?

Visit: <http://www.browardschools.com/backtoschool-onlineforms>

2. What is the advantage of using Back to School Emergency Contact and Code of Student Conduct online forms versus hardcopy documents?

Online forms are easy and convenient to complete. Once submitted, forms can be easily accessed for future reference. For families with multiple children attending Broward County Public Schools, some information will only need to be entered one time.

3. How is the data that I enter into the online form system protected?

All data is secured and stored in the District's protected database.

4. Where do I get my child's student identification number?

You may obtain your child's student identification number from either your school or from a recent Broward County Public Schools report card.

5. Can I register a new student?

There is a separate process for registering a new student. Please contact your school for new student registration or visit www.browardschools.com and click on "Register My Child in School."

6. When are Back to School forms due?

Forms are due within 3 – 10 days from the first day of school or from the date of student enrollment.

7. Will my child be withdrawn from school if I miss the deadline for returning Back to School forms?

Your child will remain in school. But please, contact your school about the delay.

8. If I do not have all of the answers, can I skip the questions?

There are some mandatory sections of the online forms that must be completed in order to finish the process. If you have any questions about these mandatory sections, contact your school.

9. Can I complete the online forms a portion at a time?

Yes. Once you initiate the online form process, you will receive an email that includes a link that provides access to your child's forms. Until you complete the online form process by clicking "submit," you can finish the online forms at another time.



Broward County Public Schools **BACK TO SCHOOL** Emergency Contact & Code of Student Contact Online Forms

10. What if I do not see in my email the link to my child's online forms?

Please check your "spam" folder to make sure your email provider has not blocked emails coming from bcpsmobile@browardschools.com.

Otherwise, contact your child's school.

11. How do I correct an error after submitting the online forms?

After you click "submit," online forms cannot be changed. To update any information after submitting the online forms, please contact your child's school.

12. Will I be able to update my information months later?

No. For all information changes, please contact your child's school.

13. Once I click on the submit button, what happens next?

You will receive a confirmation email and your child's school will be notified.

14. Will I be able to see my completed online forms at any time?

Yes, you are able to see and print the forms as desired.

Using the link in your confirmation email, click on the "Forms" button in the top right area of the screen to view the forms that can be printed.

Note: If there is no information completed for a specific form, the link to that form will not show up on the grid.

15. Once I submit my online forms and decide to change schools, what do I do?

Once the form is submitted, then the parent or guardian must contact the school if there are any changes.

16. What happens if I and another family member unknowingly submitted the online forms?

Only one set of forms can be submitted online per child.

The system will recognize a duplication and will show a pop-up message informing the parent or guardian that the child was already registered.

17. Are the Back to School forms available all year?

The application is available for the whole school year.

Cafeteria News

Cafeteria Manager: Ms. Appleby

Breakfast is free for all students.

Lunch (Full Price)- \$2.00

Lunch (Reduced)- \$0.40

Ice Cream- \$0.65 cents

Visit the site below to apply for free/reduced lunch: **[Myschoolapps.com](https://myschoolapps.com)**

PreK Lunch Changes

PreK students will receive age appropriate food portions per federal guidelines,
at times may result in a smaller portion than students in grades K-5.

Important Contacts

Guidance Counselor - Ms. Mansdorf

ESE Concerns - Mrs. Davy

RTI - Mrs. Bretz

Before & After School Child Care - Mrs. Saulsby

Transportation, Registration, & Attendance Concerns - Mrs. Prieto

School Resource Office - Officer Kozlowski

Upcoming Events

August 14 th	Meet & Greet
August 15 th	First Day of School
August 29 th	Open House (Primary) @ 6:00p.m.
September 5 th	Open House (Intermediate, PreK, & Special Programs) @ 6:00 p.m.
August 20 th & 21 st	Fall Picture Day
September 7 th	Goodies with Grandparents @ 6:45 a.m.